

MINUTES OF THE PENZANCE REGENERATION PARTNERSHIP MEETING
Held at 5 p.m. on Tuesday 25th February 2019 in the Zennor Building, Penwith College

Present: Jim McKenna (Cornwall Council/Vice-Chair) **Chairing**
Ian Harris (Cornwall Chamber of Commerce)
Emily Kavanaugh (PZ Chamber of Commerce)
Jessica Morris (Penzance BID)
Simon Elliott (Cornwall Council)
Nigel Davis (PZ Neighbourhood Plan)
Susan Stuart (Neighbourhood Plan)
Sarah Shaw (Penzance Chamber of Commerce)
Sue Nicholas (County Council)
Dick Cliffe (PZ Mayor)
James Hardy (Cornwall Council)
Paula Smith (Penzance Town Council)
John Moreland (Penzance Civic Society)
Nigel Pengelly (PZ Town Council)

1. Apologies for absence

Mario Fonk, Nigel Blackler, Tim Dwelly, Nick Hood

2. Declarations of interest

None

3. Exclusion of press and public for confidential items

None

4. Minutes of meeting held on 15th January 2019

Signed as a true and accurate record by the Vice-Chair.

Matters Arising not covered in the Agenda:

None

5. Finance Update (distributed beforehand) – (PS)

PS gave a brief overview. Good news on RPI uplift on some of the funds shown in latest report. Tour of Britain funding will not be able to go against parking budget after all as does not fit within the description; however remaining funds in Public Realm etc. add up to just enough to cover the £10,000 required for this. DC – in the original Agreement, unspent monies may be used for similar purposes; this needs to be pointed out to Cornwall Council. PS has challenged the fact that the parking budget description does not match; waiting for Craig Taylor to respond. A Virement can be requested and is permitted in the agreement. JHa – need to go back to the Section 106 team to clarify this as Craig Taylor is not aware of the details of the Section 106 Agreement. PS has copied JHa in on correspondence. £76,365 left unallocated in Parking budget (will be £86,365 as Tour of Britain fund will not come from this). **All voted in favour of Tour of Britain monies coming from remaining funds in other budget areas and Section 106**

agreement terms to be reiterated to the Council. Many thanks to PS for her work on this.

6. Town Centre Hub (JM/DC)

Cornwall Council have proposed appointing a dedicated Town Centre Manager until June 2020, with top level figure of £32,000 including training etc. £16,000 from BID, Police and Crime Commissioner/Regen Board to cover the rest (see below). Full-time post, public facing between 10am and 1pm and the rest on BID/office admin. Town Council have requested regular reporting on the new post. Manning of Town Centre Hub still needs to be addressed asap. JM – fire and compliancy assessments carried out on the Hub this afternoon; upstairs may have to be opened at a later date as there are compliancy issues. Front desk and back downstairs room could be open beforehand – more info by the end of this week. JM – front desk **MUST** be manned by a paid, trained member of staff, unsuitable for a volunteer. DC – full job description needed for this to progress. **DC happy to write to the Police and Crime Commissioner requesting a funding contribution to the post; all voted in favour of supporting this. Regeneration Board agreed to pay the difference once a figure has been agreed upon by the PCC to make up the £32,000.** SN raised concerns regarding staff being put in an unsafe situation. JM explained non-lone-working policy, training, CCTV etc. JMor – what are the general public expecting the Hub to be/do? JHa – this is the place to report on any incidents/problems through official channels. SN registered her concern at JHa being based at the Hub rather than the Council offices part of the time.

7. Investment brochure (DC/IH/SSt/JM)

Deferred until next meeting.

8. High Streets Bid

Expression of Interest deadline is 22nd March, with a further 6 months to write formal application to Future High Streets Fund. Meeting tomorrow with Cornwall Council. Preferred projects need to keep pushing forward in the meantime on the advice of Claire who is allocated to this 3 days per week to write the Expression of Interest. Claire will attend Future High Streets Fund workshop tomorrow so will have more information. ND asked for clarification on which projects this would include. SSt – Krowji, Market House, town-wide Wi-Fi, improvements to Public Realms and potentially Backlands/Frontlands. JMck – well done to all, particularly JHa, for pulling this together so quickly and putting Penzance in such a strong position. First draft of Expression of Interest should be available for comment in a couple of weeks. **SSt, JM, JHa, DC, JMck & TDw have formed working party to take this forward and report back to the Board with the agreement of all present.**

9. Project updates:

a. Tour of Britain update (JMck)

Announcement expected before end of March with event at Heartlands.

b. Spatial Strategy (JMor)

JMor – an overview of all projects is needed.

c. Town Centre Masterplan

No update

d. Krowji Penzance (attached) (JM)

Please all read plan and come back with any comments/changes before the Regen Board formally accepts it. On agenda for next Board meeting for acceptance. JM to send to Emily Keverne.

Action: JM/All

e. Penzance Harbour Coastal Communities (SSt)

Bid has now gone in for £3.1m with an additional £600k match funding from Cornwall Council. Walk-round took place with representative from Groundwork to assess the bids. Very positive response. Result due within 3 months.

Action: JMCK to flag with Cornwall Harbours Master the issue of de-silting.

f. Newlyn Harbour (DC)

ERDF Bid for harbour has been significantly reduced and may not be pursued.

g. Jubilee Pool (SSt)

Building work is continuing, with soft launch planned for early July and formal opening during first week of school holidays.

h. Signage Project update (JM)

Nigel Blackler has confirmed the £70k offered in Placeshaping, will be in budget from 1st April 2019. Money to be drawn down and ringfenced by Regen Board for BID to deliver. JMCK – why does the project take so long to deliver? JM – this is the minimum amount of time for signage projects across Cornwall. **All in favour of this with Penzance Town Council taking over if BID does not continue for a second term.**

7. AOB

SN – still pursuing Adam Birchall re. costings of St John's Hall stage.

SN – measuring took place in Marazion for cycle race; SN has asked Nigel Blackler for the car park there be finished.

JMor – is a Newlyn representative invited to these meetings? JMCK – invitation is issued to Roger Harding.

SE – attended presentation by Cornish Oven who want to build a drive-thru pasty shop at Chyanmor roundabout. SE feels this is not a good thing for this town and will oppose it. **Board unanimously in agreement to support SE in opposing this application.**

JM – Wharf Road flowerbed from train station down to harbour is very overgrown with a bad rat infestation. It marks the start of the route for Britain in Bloom and needs

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significant work. JM has costed the work with CORMAC and CGS, CORMAC's cost around £20k and CGS around £10k. Is the Regen Board willing to contribute £5k to works if needed? BID have committed £5k already and JM is asking Ken (Council Car Parks Officer) for the rest. **All in agreement that the Board will contribute the £5k if Car Parks dept will not contribute.** EK – disparate groups in charge of planters, borders etc do not communicate well and Regen could help facilitate this. **EK to give a list of group names to JMCK to feed through.**

ND – update on market stalls? JM now has road closure for Market Place. First monthly “Penzance Charter Market” will be in last Saturday of March and will continue on the last Saturday of each month with the exception of June, which will be held the week before to prevent a clash with Golowan.

DC – Hypatia Trust have a project called the Gardeners House next to Morrab Library. Heritage Lottery Fun are being asked for funding towards this. Advice sought on how to transfer this over to the Town Council with a funding shortfall, Cornwall Council support needed.

NP – a group of Travellers are currently in Harbour car park which has delayed Pay on Exit launch.

NP – Town Council will soon be advertising for a Communications Officer.

NP is meeting with Kelvin from the Masked Ball tomorrow to ask for support in holding a Penzance food market – will liaise with JM. Wider discussion needed on this.

Date of Next Meeting: 5pm, 25th March 2019, Penwith College

Jim McKenna
Vice-Chairman
February 2019