



PENZANCE COUNCIL

PENLEE CENTRE
PENLEE PARK
PENZANCE
CORNWALL TR18 4HE
Telephone: (01736) 363405
Email: info@penzance-tc.gov.uk

TOWN CLERK: HESTER HUNT

27 August 2019

Councillors	D J Axford	J S Lambourn
	S Bosworth	R A Mann
	N C Broadhurst	N G Pengelly
	S M Cordel	S J Reed
	N A Davis	C A C White
	J H Dixon	P Young
	B Jackson	

The Press and all other Town Councillors for information

FINANCE AND GENERAL PURPOSES COMMITTEE

You are hereby summoned to a meeting of the Finance and General Purposes Committee will be held in the St Piran's Room, Penlee Centre, Penzance on Monday 2 September 2019 at 7.00pm, to discuss the business set out in the Agenda below.

Hester Hunt
TOWN CLERK

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.

AGENDA

1. Apologies for Absence
2. Declarations of interest – Members to declare any interests they may have in agenda items in accordance with the requirements of the Local Authorities. *Cornwall Code of Conduct 2014)*
3. Public participation
 - (a) Presentation by Cornwall Council Anti-Social Behaviour Officer.

4. Exclusion of press and public
To resolve to exclude members of the press and public. To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted. (*Public Bodies [Admission to Meetings] Act 1960*)
5. To confirm the Minutes of the Finance and General Purposes meeting held on 17 June 2019 (already circulated).
6. Thank you Letters
 - (a) Cornwall Air Ambulance
7. Applications for Grant
 - (a) 1st Penzance Brownies
 - (b) Cornwall Theatre Company (The Acorn)
8. Reports for Decision (see attached)
 - (a) Financial Papers to receive and accept:-
 - (i) Paid Expenditure Transactions made from 1 April to 30 June 2019
 - (ii) Bank Reconciliation 1 April to 30 June 2019
 - (ii) Financial Comparison for the period ending 30 June 2019
 - (b) Review of System for Electronic Payments
 - (c) Interim Review of Strategic Grant procedure for 2020/21 awards
9. Reports for Decision from Other Committees (see attached)
 - (a) Leisure & Amenities Committee – Penzance Planters
 - (b) Social Action Sub-Committee – Draft Terms of Reference
10. Reports for Information (see attached)
 - (a) External Audit Report 2018/19
 - (b) Health & Safety Audit Action Plan
 - (c) Update on Progress with opening a Town Centre Hub (verbal)
 - (d) Update on Appointment of ASB Caseworker
 - (e) Update from Social Action Sub-Committee meeting of 21 August 2019 (verbal)
11. Confidential report for decision (see attached)
 - (a) Penlee House – Retail Staffing Review
 - (b) Leisure & Amenities Committee – Specialist Procurement Support
12. Matters arising for report only