

# PENZANCE TOWN COUNCIL

*Encompassing Gulval, Heamoor, Mousehole, Newlyn & Penzance*



**TOWN CLERK:  
HESTER HUNT**

**PENLEE CENTRE  
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11 June 2019

Councillors	D J Axford	J S Lambourn
	S Bosworth	R A Mann
	N C Broadhurst	N G Pengelly
	S M Cordel	S J Reed
	N A Davis	C A C White
	J H Dixon	P Young
	B Jackson	

The Press and all other Town Councillors for information

## **FINANCE AND GENERAL PURPOSES COMMITTEE**

You are hereby summoned to a meeting of the Finance and General Purposes Committee will be held in the St Piran's Room, Penlee Centre, Penzance on Monday 17 June 2019 at 7.00pm, to discuss the business set out in the Agenda below.

Hester Hunt  
**TOWN CLERK**

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.

## **AGENDA**

1. To make the following appointments:
  - (a) Committee Chair
  - (b) Committee Vice-Chair
2. Apologies for Absence
3. Declarations of interest – Members to declare any interests they may have in agenda items in accordance with the requirements of the Local Authorities.  
*Cornwall Code of Conduct 2014)*

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4. Public participation
5. Exclusion of press and public

To resolve to exclude members of the press and public. To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted. (*Public Bodies [Admission to Meetings] Act 1960*)
6. To confirm the Minutes of the Finance and General Purposes meeting held on 18 March 2019 (already circulated).
7. Thank you Letters
  - (a) Cornwall Internal Male Choir Festival
  - (b) Pendeen Gig Club
  - (c) Penzance/ Concarneau Twinning Association
8. Applications for Grant
  - (a) Cornwall Air Ambulance Trust
9. Reports for Decision (see attached)
  - (a) Internal Audit Report for the year ended 31<sup>st</sup> March 2019
  - (b) Financial papers to receive and accept:-
    - (i) Paid Expenditure Transactions made from 1 February to 31 March 2019
    - (ii) Bank Reconciliations 1 February to 31 March 2019
    - (iii) Financial Comparison for the year ending 31 March 2019
  - (c) Appointment of Representative to the Devolution Programme Working Group
  - (d) Establishing a Community Budget
  - (e) HR Support – Budget Roll-forward
  - (f) Review of existing Allotment & Finance Software
10. Reports for Decision from Other Committees
  - (a) Leisure & Amenities Committee – Heamoor Field
  - (b) Leisure & Amenities Committee – TIC Payment Entry System
11. Matters arising for report only